



WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY  
600 Fifth Street, NW, Washington, DC 20001-2651

## AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION Amendment (A001)	2. EFFECTIVE DATE July 27, 2017		
3. ISSUED BY PURCHASING SECTION Office of Procurement and Materials 600 Fifth St, NW, Washington DC.	4. ADMINISTERED BY (If other than block 3)		
5. CONTRACTOR NAME AND ADDRESS N/A  (Street, city, county, state, and Zip Code)	6. FORM TYPE (Check only one) <input checked="" type="checkbox"/> AMENDMENT OF SOLICITATION NO. RFQ No.CQ17164 Issue Date: July 21, 2017  <input type="checkbox"/> MODIFICATION OF CONTRACT/ORDER NO. _____		
<b>7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS</b>  The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers is <u>not extended</u> . Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning <u>one (1)</u> copy of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			
<b>8. ACCOUNTING AND APPROPRIATION DATA (If required) N/A</b>			
<b>9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS</b>  (a) <input type="checkbox"/> This Change Order is issued pursuant to _____  (b) <input type="checkbox"/> The Changes set forth in block 10 are made to the above numbered contract/order. <input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10.  (c) <input type="checkbox"/> This Supplemental Agreement is entered into pursuant to authority of _____ It modifies the above numbered contract as set forth in block 10.			
<b>10. DESCRIPTION OF AMENDMENT for RFP CQ17164 Background Check are as follows:</b>  1) RFP Solicitation Instructions; Introduction; Line C is revised to add the following language. The Authority reserves the right to make separate awards to different vendors on the Background Check and On-Site Personnel Staffing requirement as specified in the Price Schedule. However the Authority may also make a single award to a vendor who proposed on both of the requirements in the Price Schedule, if it is in its best interest of WMATA.  2) The Authority will allow conference call for the pre-proposal. The contact number is (202) 556-2400 conference code 110212. The room venue of the pre-proposal has been changed to room 5D-02 MTPD Conference Room, located at the 5 <sup>th</sup> Floor of WMATA Jackson Graham Building, 600 5 <sup>th</sup> Street, NW, Washington, DC 20001 and will held at 10:00 a.m., Thursday, August 3, 2017. Please request for Rod So from the lobby administrator to escort you to the venue. Food and drinks are not allowed to be brought in.  3) See attached Explanations to Offerors.  Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.			
11. <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN <u>ONE (1)</u> COPY TO ISSUING OFFICE.	<input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT		
12. NAME OF CONTRACTOR/OFFICE  BY _____ (Signature of person authorized to sign)	15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY  BY <u>Monique M. Anderson</u> (Signature of Contracting Officer)		
13. NAME AND TITLE OF SIGNER (Type or print)	14. DATE SIGNED	16. NAME OF CONTRACTING OFFICER (Type or print) Monique M. Anderson	17. DATE SIGNED 7/27/2017



To: ALL VENDORS

Subject: AMENDMENT 001  
EXPLANATIONS TO OFFERORS  
WMATA RFP CQ17164 BACKGROUND CHECK

Question 1: I wanted to know if it is a requirement to have people on site to administer your background screening program.

**WMATA Response:** No, It is not a requirement to propose for both the Background Check and the On-Site Personnel Staffing requirement as specified in the Price Schedule. The Authority reserves the right to make a separate award to different vendors for the Background Check and the On-Site Personnel Requirements. However the Authority may make a single award to one vendor for both requirements if it is in its best interest of WMATA.

Question 2: Will there be a conference line phone number, we may call into, for the pre-bid conference?

**WMATA Response:** Yes, there will be a phone number to call into for the pre-proposal. The contact number is (202) 556-2400 conference code 110212.

---End of Amendment A001 WMATA RFP CQ17164 ---

**Washington  
Metropolitan Area  
Transit Authority**

600 Fifth Street, NW  
Washington, D.C. 20001  
202/962-1234

*By Metrorail:  
Judiciary Square-Red Line  
Gallery Place-Chinatown  
Red, Green and  
Yellow Lines*

*A District of Columbia  
Maryland and Virginia  
Transit Partnership*